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Executive Summary Overview

Introduction

With the passage of RSA 264:1, V, H of the Laws of 2007, funds were appropriated for the Department of Corrections (DOC) to contract for the preparation of a Comprehensive Master Plan to study all of the Department's existing facilities and develop recommendations to address current and projected needs. A competitive bid process was conducted by the Department of Administrative Services, Bureau of Public Works Design & Construction. As a result of this process, a contract was awarded to Crabtree Rohrbaugh & Associates, Architects of Mechanicsburg, PA. Crabtree Rohrbaugh & Associates, together with the corrections consulting firm Carter Goble Lee of Columbia, SC prepared this report.

Purpose

The purpose of this study was to determine the most cost effective means of addressing both the current and future housing needs of the Department for study periods of 10 and 15 years with an extended projection to 20 years, based on historical statistics and projected need. In addition, the study evaluated the condition of existing building systems and highlighted recommended upgrades to these systems. An analysis was conducted of each building at each facility and documented.

Recommendations

As part of this study, Crabtree, Rohrbaugh & Associates studied many different options, developing five recommended projects through SFY 2014 - 2015 to address the Departments determined needs. The primary needs determined by our study were to construct a new Women's Prison due to overcrowding and a lack of program space at your Goffstown, NH facility and life safety and overcrowding concerns at your Shea Farm facility and additional Male C-1 beds, to be located throughout the state, to provide appropriate beds by classification level. These two components are our first recommended projects. Based upon this study, a recommendation was made that the DOC initiate requests for the following capital projects (listed by biennium):

SFY 2010 - 2011

1. Component "A" - New Women's Prison

Construct a new 328 bed female facility to replace the existing leased facility in Goffstown and the Shea Farm Transitional Housing Unit in Concord. Location to be determined.

2. Component "C" - New Male Transitional Housing Units

Construct up to four 64 bed male Transitional Housing Units. Locations to be determined.

SFY 2012 - 2013

1. Component "F" - New Male Transitional Work Unit at NCF

Construct a new 64 bed Transitional Work Unit (a minimum security facility) at Northern Correctional Facility in Berlin to house C-2, work detail inmates. This facility is recommended to be constructed in tandem with a new Coos County jail. An alternate Component was studied for a stand-alone 64 bed facility (Component "K") if the Coos County Jail is not built.

2. Component "G" - Expansion of Male C-3 Housing at NCF

Construct a 496 bed C-3 male expansion at the Northern Correctional Facility in Berlin. This expansion was planned when the facility opened in 2000.

SFY 2014 – 2015

1. Component “H” – New Male Reception and Diagnostic Facility

Construct a new male Reception and Diagnostic facility within the Concord prison grounds.

These capital projects were recommended to be included in the DOC SFY 2010 – 2015 Capital Budget request.

Components of this Report

The Comprehensive Master Plan is contained in three separate documents as follows:

1. Executive Summary

The Executive Summary consists of 9 sections and summarizes the data found throughout Volumes 1 and 2, presenting it in a condensed format by each capital project.

- a. Section #1 - Provides an overview of the study, documents department trends and provides statistical projections of population growth and a projected needs assessment by inmate classification.
- b. Sections #2 through #7 – Provides by capital project, A recommendation Narrative, Site and Floor Plans, a Project Cost Estimate, a Function & Area Summary, an Operating Budget Analysis and a Staffing Analysis. Each section includes a comprehensive summary of an individual recommended Component.
- c. Sections #8 and #9 – Provides narratives of options for a Lethal Injection Chamber, Headquarters Expansion and the Secured Psychiatric Unit (SPU) relocation.

2. Volume 1

Volume 1 consists of 9 sections with the report data sorted by category of information such as Staffing Analysis or Operating Budget Analysis.

- a. Section #1 Provides an overview of the information within the report
- b. Section #2 Documents the conditions of all existing facilities, providing existing site and floor plans of each building and summarizes their housing capacities.
- c. Section #3 Provides an assessment of projected needs and documents department trends.
- d. Section #4 Details the recommended options, providing a Function & Area Summary and a conceptual floor plan of each.
- e. Section #5 Provides a Staffing Analysis of each recommended Component
- f. Section #6 Provides a Project Cost Estimate of each recommended Component.
- g. Section #7 Provides a capsule recommendation and cost estimates for the maintenance of existing facilities.
- h. Section #8 Provides an Operating Budget Analysis of each recommended Component.
- i. Section #9 Provides a narrative on Alternatives to Incarceration.

3. Volume 2 - Appendix

Volume 2 consists of 4 sections:

- a. Section #1 Provides a narrative of each existing facility stating its mission and purpose, its capacity and classification and summarizes its programs and support services.
- b. Section #2 Provides an existing conditions Function & Area Summary, documenting the size and current assigned use of each space in each building at each facility.
- c. Section #3 Documents the housing capacity of each building at each facility.
- d. Section #4 Provides a narrative of building systems of each existing building at each facility and makes recommendations for maintenance at 1, 5 and 10 year periods.